

APPENDIX B - TABLE 1 - SCHOOLS FORUMS: POWERS AND RESPONSIBILITIES 2013-14

| | Function | Local Authority | Forum | DfE Role |
|----|---|---|--|--|
| 1 | Formula Change (including redistributions) | Proposes and decides | Must be consulted. [Voting restricted to schools members plus PVI members] | None |
| 2 | Contracts | Propose at least one month prior to invitation to tender, the terms of any proposed contract | Gives a view | None |
| 3 | Financial Issues relating to: arrangements for pupils with special educational needs; arrangements for use of pupil referral units and the education of children otherwise than at school; arrangements for early years provision; administration arrangements for the allocation of central govt grants. | Consult annually | Gives a view and informs the governing bodies of all consultations carried out in lines 1, 2 & 3 | None |
| 4 | Minimum funding guarantee | Proposes any exclusions from MFG for application to DfE | Gives a view | Approval |
| 5 | De-delegation for manstream schools for: contingencies administration of free school meals insurance licences/subscriptions staff costs - supply cover support for minority ethnic pupils/underachieving groups behaviour support services library and museum services | Will propose | Primary and secondary school member representatives will decide for their phase. | Will adjudicate where Forum does not agree LA proposal |
| 6 | Central spend on funding for significant pre-16 pupil growth equal pay back-pay places in independent schools for non-SEN pupils early years expenditure | Proposes | Decides | Adjudicates where Forum does not agree LA proposal |
| 7 | Central spend on admissions servicing of schools forum carbon reduction commitment capital expenditure funded from revenue contribution to combined budgets schools budget centrally funded termination of employment costs schools budget funded prudential borrowing costs | Proposes up to the value committed in 2012/13 and where expenditure has already been committed | Decides for each line | Adjudicates where Forum does not agree LA proposal |
| 8 | Carry forward a deficit on central expenditure to the next year to be funded from the schools budget | Proposes | Decides | Adjudicates where Forum does not agree LA proposal |
| 9 | Scheme of financial management changes | Proposes and consults GB and Head of every School | Approves | Adjudicates where Forum does not agree LA proposal |
| 10 | Membership : length of office of members | Decides | None (but good practice would suggest that they gave a view) | None |
| 11 | Membership: appointment of Schools and Academies Members | Appoints those elected by members of the relevant sub groups. Facilitates election where required and appoints member if there is a tie or the election does not take place by a date set by the LA | None | None |
| 12 | Membership: Non Schools Members | Seeks nominations from the relevant bodies then appoints | None (but good practice would suggest that they gave a view) | None |
| 13 | Voting Procedures | None | Determine voting procedures | None |
| 14 | Chair of Forum | Facilitates | Elects <i>(may not be an elected member of the council or officer)</i> | None |